

**Decree No. 12/R/21
of the Rector of the University of Gdańsk
of 22 January 2021**

**on the organisation and financing of professional internships at the University of
Gdańsk, including internships preparing for the teaching profession and non-
compulsory internships**

Pursuant to § 3(1 point 8 of the Regulation of the Minister of Science and Higher Education of 27 September 2018 on studies (Journal of Laws of 2018, item 1861, as amended), the Regulation of the Minister of Science and Higher Education of 25 July 2019 on the standard of education preparing for the teaching profession (Journal of Laws of 2019, item 1450, as amended) and § 30 of the Study Regulations of the University of Gdańsk of 26 September 2019 and § 34(1) of the Statutes of the University of Gdańsk of 13 June 2019 (as amended) – the following is hereby ordered:

§ 1.

Starting from the 2020/2021 academic year, the University of Gdańsk will organise and finance professional internships and optional internships by introducing:

- 1) rules for the organisation and financing of professional internships at the University of Gdańsk, including internships preparing for the teaching profession, and optional internships, specified in Appendix 1 to this order;
- 2) a template agreement on the conduct of professional internships, specified in Appendix 2 to this order;
- 3) a template agreement on the conduct of professional internships preparing for the teaching profession, specified in Appendix 3 to this order;
- 4) a template referral for a professional internship, specified in Appendix 4 to this order;
- 5) a template for a professional internship plan, specified in Appendix 5 to this order;
- 6) a template for a report on the completion of professional internships, specified in Appendix 6 to this order;
- 7) a template for an agreement on the organisation of optional internships, specified in Appendix 7 to this order.

§ 2.

Appointments of internship supervisors and mentors issued prior to the date of entry into force of this order shall cease to be valid. By 1 February 2021, deans shall submit to the Vice-Rector for Student Affairs and Quality of Education applications for the appointment of internship supervisors and mentors in accordance with § 30(3) of the Study Regulations, effective from 1 January 2021. Students and Quality of Education with requests for the appointment of internship supervisors and mentors from 1 January 2021, in accordance with § 30(3) of the Study Regulations of the University of Gdańsk and the rules set out in Appendix 1 to this order.

§ 3.

Deans are required to establish faculty regulations for internships in accordance with the rules set out in Appendix 1 to this order by 22 February 2021.

§ 4.

Order No. 98/R/13 of the Rector of the University of Gdańsk of 5 November 2013 on the organisation and financing of student internships at the University of Gdańsk is hereby repealed.

§ 5.

This order shall enter into force on the date of its signing and shall apply from 1 January 2021.

Rector
of the University of Gdańsk
/-/ prof. dr hab. Piotr
Stepnowski